

**Report To:** Council

**Date:** 25 May 2017

**Author:** Head of People and Organisational Development

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## **Electoral Registration Officer and Returning Officer for South Cambridgeshire District Council**

### **Purpose**

1. To request that Full Council approve and endorse the continuation of Mr Alex Colyer as Electoral Registration Officer and Returning Officer until such time as Mrs Beverly Agass commences her employment as Chief Executive Officer.
2. This is a key decision because it is of such significance to a locality, the Council or the services which it provides that the decision-taker is of the opinion that it should be treated as a key decision

### **Recommendations and Reasons**

3. That Mr Alex Colyer, in his role of Interim Chief Executive Officer, continues as Electoral Registration Officer and Returning Officer until such time as Mrs Beverly Agass commences her employment as Chief Executive Officer.
4. The recommendation is made as the report presented to Council on 13 April 2017 recommending the appointment of the new Chief Exec had a small contradiction (Paragraph 16) in relation to this point and for the sake of absolute clarity Members are asked to endorse the continuation of Mr Colyer's role by way of clarification.

### **Background**

#### **Appointment of Electoral Registration Officer and Returning Officer**

5. All District Councils are required to appoint an officer of the Council to be Electoral Registration Officer for the purpose of the registration of Parliamentary and Local Government Electors (Section 8(2)(a) of the Representation of the People Act 1983).
6. All District Councils are also required to appoint an officer of the Council to be the Returning Officer for the election of District and Parish Councillors (Section 35(1) of the Representation of the People Act 1983).
7. On the basis that Mrs Agass is not expected to take up her post until July 2017 it is not possible for her to fulfil the positions of Electoral Registration Officer and Returning Officer.

**Background Papers:** the following background papers were used in the preparation of this report: None

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